

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

WEDNESDAY

2:00 P.M.

NOVEMBER 12, 2003

PRESENT:

David Humke, Chairman*
Jim Shaw, Vice Chairman
Jim Galloway, Commissioner
Bonnie Weber, Commissioner

Nancy Parent, Chief Deputy Clerk
Katy Singlaub, County Manager
Madelyn Shipman, Legal Counsel

ABSENT:

Pete Sferrazza, Commissioner

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

03-1200 WORK CARD PERMIT APPEAL – GEORGE J. MARI

The appeal by George J. Mari of the Sheriff's denial of his work card permit application was considered on Monday, November 10, 2003 prior to the Caucus meeting.

On motion by Commissioner Shaw, seconded by Commissioner Sferrazza, which motion duly carried with Commissioner Weber temporarily absent, the Board convened in closed session to hear testimony as to why the work card should or should not be granted.

The appellant George Mari was present to offer testimony during the closed session.

Also present was Maureene Thomas, Chief Records Clerk, Washoe County Sheriff's Office.

On motion by Commissioner Shaw, seconded by Commissioner Sferrazza, which motion duly carried, the Board reconvened in open session and the following action was taken:

On motion by Commissioner Sferrazza, seconded by Commissioner Weber, which motion duly carried with Commissioner Galloway voting "no," it was

ordered that the appeal be upheld and the work card permit be issued to George Joseph Mari on the condition the applicant not get arrested.

***2:07 p.m.** Chairman Humke arrived at the meeting.

03-1201 **AGENDA**

In accordance with the Open Meeting Law, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Vice Chairman Shaw ordered that the agenda for the November 12, 2003 meeting be approved with the following changes: **Delete** Item No. 7E2, a Resolution Adopting the Amended Tahoe Area Plan, and **Correct** Item No. 7J3 by changing the Washoe County Health District to the Washoe County District Health Department.

Chairman Humke assumed the gavel.

PUBLIC COMMENTS

Wanda Wright, President of the Warm Springs Property Owners' Association, and Shari Albin, Tony Novelly, John Copp, John Glatthar, Laura Sheline, Jack Albin and Katherine Snedigar spoke against a proposed teen ranch in the Palomino Valley/Warm Springs area. They sited concerns such as the safety of senior citizens and children, personal property at risk, potential nighttime light pollution, poor roads, emergency access and response times, water quality, type of sewage that would be required, rural lifestyle and a violation of the Warm Springs Area Plan. Chairman Humke read into the record comments from Mary Kingland, Lani Albin, Catherine Glatthar and Julie Brandt also against the proposed teen ranch in their area.

Al Hesson, local resident, said only two members of Congress have sons in the military, neither of which is currently serving in Iraq.

Sam Dehne, Reno resident, sang a song and played his guitar for veterans. He thanked the Commission for allowing three minutes per person for public comments.

Gary Schmidt, Washoe County resident, stated he does not think Burning Man has been properly acknowledged for its benefit to the community. He also discussed electronic voting machines and said votes cannot be secure in electronic equipment and he recommended maintaining a hard copy backup.

MANAGER'S/COMMISSIONERS' COMMENTS

Katy Singlaub, County Manager, said the proposed teen ranch is not a Washoe County project, and she would ensure the comments expressed would be forwarded to the Department of Community Development.

Commissioner Shaw said he is aware of what is going on regarding the teen ranch and the residents' concerns.

Chairman Humke acknowledged veterans and an event held at the Veteran's Guest House on Veteran's Day.

Commissioner Galloway requested the Fire District share lessons learned from the southern California fires with the Board on November 18, 2003. He also requested an item on the next agenda concerning voting equipment and voting practices in order to comply with Federal, State and County regulations. He stated he would be sending a letter to the Secretary of State, as a single County Commissioner, requesting that, when the Secretary evaluates the voting equipment, availability for a paper ballot recount potential be mandatory.

Commissioner Shaw said he was honored to represent Washoe County at the Veteran's Day Parade.

Commissioner Weber stated she attended an adoption fair at Hidden Valley Elementary School, which was a good event.

Chairman Humke informed the Board that he met with the Mayors of Reno and Sparks, and they all approved, in concept, rules to govern quarterly joint entity meetings; and those rules would be brought to the Board for approval. He said Mayor Cashell noted the Veteran's Day Parade was a Reno event, and he apologized for not informing and inviting the City of Sparks and Washoe County. He stated he committed to the Mayors that the County would extend invitations to upcoming events that may impact the two Cities.

**03-1202 RESOLUTION – RENO-STEAD CORRIDOR JOINT PLAN –
COMMUNITY DEVELOPMENT**

On motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Chairman Humke ordered that this item be continued to November 25, 2003.

**03-1203 UPDATE – REGIONAL PLAN SETTLEMENTS AND
ASSOCIATED ISSUES**

Madelyn Shipman, Assistant District Attorney, reported she received a proposed scheduling Order and she advised Mr. Azevedo that Washoe County could abide by the dates. She said the briefing on the mediations, with suggestions for possible resolution, must be in by November 26, 2003, and she would bring proposals to the Board for approval or changes on November 25, 2003. Briefs concerning the Petition for Clarification are due December 4, 2003, and the hearing to commence the Court's review of all of these items is set for December 19, 2003.

Adrian Freund, Community Development Director, stated the first step in the appeal of the Reno Program of Annexation would be at the Regional Planning Commission meeting. He said the Judge directed that a protocol be developed for handling cooperative planning applications to ensure they are complete, address all criteria and development standards for cooperative planning, and establish a set of rules for deeming when those applications are incomplete.

Sam Dehne, Reno resident, said the worst aspect of annexation is rezoning, and it is an insult to the Regional Plan.

03-1204 PROCLAMATION – CANSTRUCTION WEEK

Nancy Parent, Chief Deputy Clerk, read the Proclamation declaring November 17-21, 2003 as *CAN*struction Week in Northern Nevada into the record and Chairman Humke presented the Proclamation to Ken Bartlett, President, American Institute of Architects for Northern Nevada (AIANN), and Doris Phelps of the Food Bank of Northern Nevada.

On motion by Commissioner Shaw, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Chairman Humke ordered that the following Proclamation be adopted:

PROCLAMATION

WHEREAS, It is estimated there are approximately 30 million people in the United States who are in need of food; and

WHEREAS, It is estimated that nearly 200,000 people in the State of Nevada are in need of food assistance; and

WHEREAS, It is estimated that in Washoe County 3,000 children go to bed hungry each night; and

WHEREAS, The Society of Design Administration (SDA), an affiliate of the American Institute of Architects (AIA), is sponsoring a nationally coordinated event called *CAN*struction to gather food for the hungry; and

WHEREAS, The firms in the design industry, including architects, engineers and contractors, will engage in friendly public competition to obtain this food by constructing projects using only canned and packaged foods; and

WHEREAS, Following the competition, the food will be given to the Food Bank of Northern Nevada of Washoe County for distribution to the hungry in the State of Nevada; now, therefore, be it

PROCLAIMED, That the Washoe County Board of Commissioners do hereby proclaim the week of November 17th through the 21st, 2003, as *CAN*struction Week in Northern Nevada.

Mr. Bartlett thanked the Commission and Ms. Phelps advised that the event is being held at the Atlantis on November 20 and 21, 2003 and is free to the public.

03-1205 MINUTES

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, Chairman Humke ordered that the minutes of the regular meeting of October 14, 2003 be approved.

03-1206 SEXUAL ASSAULT – MEDICAL CARE – PAYMENT

Pursuant to NRS 217.280 to 217.350, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, Chairman Humke ordered that payments with funds from the District Attorney's account designated Sexual Assault Victims Expenses be authorized for initial emergency medical care and follow-up medical or psychological treatment for 42 sexual assault victims in an amount totaling \$5,409.97 as set forth in a memorandum from Lidia Osmetti, Office Manager, District Attorney's Office, dated October 27, 2003 and placed on file with the County Clerk.

03-1207 RESOLUTION - AUGMENT THE EXTRAORDINARY MAINTENANCE FUND (0928)

Upon recommendation of Anna Heenan, Senior Fiscal Analyst, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the following Resolution be adopted and Chairman Humke be authorized to execute the same:

RESOLUTION

TO AUGMENT THE BUDGET OF THE EXTRAORDINARY MAINTENANCE FUND (FUND 0928)

WHEREAS, the Extraordinary Maintenance Fund had an opening fund balance not appropriated in fiscal year 2003/2004; and

WHEREAS, the fund requires additional appropriation authority to spend down the cash and close the fund:

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Washoe, State of Nevada:

Section 1. That the budget of the Extraordinary Maintenance Fund (0928) be adjusted as follows:

Expenditures

0928-0928100-7864	Capital Bldg Repairs	\$ 1,800 increase
0928-0928200-7864	"	120 increase
0928-0928301-7864	"	130 increase
0928-0928400-7864	"	(2,400) decrease
0928-0928501-7864	"	400 increase
0928-0928600-7864	"	1,200 increase
0928-0928700-7864	"	15,200 increase

Revenues

Unappropriated opening fund balance \$16,450

Section 2. This Resolution shall be effective on passage and approval.

Section 3. The County Clerk is hereby directed to distribute copies of the Resolution to the Department of Taxation, Public Works, Comptroller, and the Budget Division.

03-1208 **SOLE SOURCE PURCHASE – EXPAND VIDEO
CONFERCING SYSTEM – SHERIFF**

Upon recommendation of Sheriff Dennis Balaam, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, Chairman Humke ordered that the sole source purchase of equipment from Data and Voice Integration for the expansion of the existing video conferencing system, in the amount of \$23,175.72 to be paid from the Asset Forfeiture account, be approved. It was noted this system currently connects 911 Parr with the South Field office and the expansion would allow connection to the Incline Substation, District Court Briefing, and Area Control #4 Briefing room.

03-1209 **UNCOLLECTABLE PERSONAL PROPERTY ACCOUNTS –
COMPTROLLER**

Upon recommendation of Kathy Garcia, Comptroller, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, Chairman Humke ordered that deletion of the list of uncollectable personal property accounts from the personal property tax roll, as outlined on the Washoe County Assessor's/Treasurer's Deletion List dated September 2003 (names, amounts and account numbers), which was placed on file with the Clerk, be authorized.

03-1210 ACCEPTANCE OF CASH DONATION – JACK AND COLLEEN TRAINOR – PARKS

Upon recommendation of Karen Mullen, Parks & Recreation Director, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, Chairman Humke ordered that the donation of \$30,000 from Jack and Colleen Trainor to be used for the Galena Camp We-Ch-Me Lodge renovation project be accepted with the Board's gratitude. It was further ordered that the following budget adjustments be approved:

Increase Revenues:	
PK052303.1-484000	\$30,000
Increase Expenditures:	
PK052303.6-781001	\$30,000

03-1211 ACCEPTANCE OF DONATIONS – SOCIAL SERVICES

Upon recommendation of Mike Capello, Social Services Director, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, Chairman Humke ordered that donations totaling \$5,643.60, received from various donors and individuals for fiscal year 2003/2004, to be used to benefit children who are in care at the Kids Kottage emergency shelters and families who are clients of Washoe County Department of Social Services, be accepted with the Board's gratitude.

It was noted that cash donations were received from the following:

\$3,000.00	IGT
\$1,039.00	A and H Insurance, Inc.
\$ 500.00	Presbyterian Women
\$ 300.00	Dan Mills Construction
\$ 676.60	United Way
\$ 40.00	Jane Meredith
\$ 18.00	Deborah Falkosky
\$ 43.50	Michael Gorden
\$ 26.50	Alice LeDesma

It was further ordered that the Comptroller be directed to make the following account changes:

Increase Revenues:		
20026-48400	Donations – General	\$5,643.60
Increase Expenditures:		
20026-710300	Minor Furniture and Equipment	\$5,643.60

**GRANT PROGRAM CONTRACT – RESOLUTION –
CHILDREN'S CABINET CLINIC AT INCLINE VILLAGE –
GRANT ADMINISTRATOR**

Upon recommendation of Gabrielle Enfield, Grants Administrator, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, it was ordered that a Grant Program Contract for Community Support to Children's Cabinet Clinic at Incline Village, in the amount of \$17,855 to support a health care clinic in Incline Village, be approved and Chairman Humke be authorized to execute the Contract. It was further ordered that the following Resolution be adopted and Chairman Humke be authorized to execute the same:

RESOLUTION - Authorizing the Grant of Public Money to a Nonprofit Organization Created for Religious, Charitable or Educational Purposes

WHEREAS, NRS 244.1505 provides that a Board of County Commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the County and that a board may make a grant of money to a nonprofit organization created for religious, charitable or educational purposes to be expended for a selected purpose; and

WHEREAS, the Board of Commissioners of Washoe County has determined that \$17,855 in funding is needed to address the basic health care needs of the uninsured and underinsured of Incline Village; now, therefore, be it

RESOLVED, by the Board of Commissioners of Washoe County that:

1. The Board hereby grants to Children's Cabinet at Incline Village, Inc., a nonprofit organization created for religious, charitable or educational purposes, a grant for fiscal year 2003 - 2004 in the amount of \$17,855 (Community Support).
2. The Board finds that in making this grant a substantial benefit will be provided to the inhabitants of the County by providing basic health care to low income, uninsured, and underinsured clients living in the Incline Village/Crystal Bay area.
3. The maximum amount to be expended from the grant and the conditions and limitations upon the grant are as set forth in the Grant Program Contract, which Contract is attached hereto and incorporated herein by reference.

03-1213 INTERLOCAL AGREEMENT – STATE OF NEVADA, WELFARE DIVISION – ENERGY ASSISTANCE PROGRAM – INTAKE SITE – LIHEA PROGRAM – SENIOR SERVICES

Upon recommendation of Marietta Bobba, Senior Services Director, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, it was ordered that a Vendor Contract between Washoe County and the State of Nevada, Department of Human Resources, Welfare Division, Energy Assistance Program (retroactive July 1, 2003 through June 30, 2004), concerning serving as an intake site for applicants for the Low Income Home Energy Assistance (LIHEA) Program, be approved and Chairman Humke be authorized to execute the same.

It was noted the Welfare Division would provide up to \$3,000 to contracted intake sites.

03-1214 INTERLOCAL AGREEMENT – SOCIAL SERVICES – 0-6 PROGRAM AND ADULT SERVICES/EXTENDED CARE FACILITY REFERRAL PROGRAM – HEALTH

Upon recommendation of Eileen Coulombe, Administrative Health Services Officer, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, it was ordered that an agreement between Washoe County and the Washoe County District Health Department, Division of Community and Clinical Health Services, concerning support of the 0-6 Program and Adult Services/Extended Care Facility Referral Program, retroactive to July 1, 2003 through June 30, 2004 in the approximate amount of \$90,926, be approved and Chairman Humke be authorized to execute the same.

03-1215 CORRECTION OF FACTUAL ERRORS – ASSESSOR

Upon recommendation of Jean Tacchino, Assistant Chief Deputy Assessor, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the following Roll Change Requests correcting factual errors on tax bills and the Order directing the Treasurer to correct the error be approved and the Chairman be authorized to execute the same.

NAME	APN #	AMOUNT	SECURED ROLL
Thomas E. & Norma J. Seltz	023-194-59	[-\$268.17]	2001
Thomas E. & Norma J. Seltz	023-194-59	[-\$323.75]	2002
Thomas E. & Norma J. Seltz	023-194-59	[-\$236.53]	2003
Nevada Bell	046-080-19	[-\$502.50]	2003
Sierra Pacific Power	048-010-03	[-\$2,958.60]	2003
Sierra Pacific Power	048-010-06	[-\$165.47]	2003
Nevada State Board of Fish and Game	050-210-20	[-\$2,174.73]	2003

American Towers Inc	050-351-19	[-\$47.30]	2003
Larry W. Welch	086-260-12	[-\$2,086.39]	2003
Nevada Bell	160-090-19	[-\$10,653.56]	2003
Bohica LLC	161-180-01	[-\$7,518.93]	2003
Sparks Development LLC	516-351-02	[-\$3,741.17]	2003

**03-1216 PROCLAMATION – NATIONAL FAMILY CAREGIVERS
MONTH – SENIOR SERVICES**

Nancy Parent, Chief Deputy Clerk, read the Proclamation declaring November 2003 as National Caregivers Month into the record.

Upon recommendation of Marietta Bobba, Senior Services Director, on motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the following Proclamation be adopted and Chairman Humke be authorized to execute the same:

PROCLAMATION

WHEREAS, Family caregivers provide more than 80% of all homecare services; and

WHEREAS, Collectively it is believed that these individuals contribute some \$257 billion annually to the nation's health care system by providing services and products, significantly reducing costs to Medicare, Medicaid and private payers; and

WHEREAS, Caregivers are making a huge contribution; and

WHEREAS, Two-thirds of all caregivers are employed, both full-time or part-time; and

WHEREAS, Caregivers often experience substantial stress and burdens as a consequence of care giving duties; and

WHEREAS, Prolonged care giving can adversely affect one's physical and psychological health, which can affect current and future earning capability and potentially affect the ability to balance the needs of older parents with younger families, as well as meeting personal needs; and

WHEREAS, There is always a need for information about available community services for caregivers and for those who need care; now, therefore, be it

PROCLAIMED, That the Washoe County Board of Commissioners does hereby proclaim November 2003 as NATIONAL FAMILY CAREGIVERS MONTH and the Board urges all Washoe County citizens to join community efforts in recognizing and helping those who care for others.

Ms. Bobba introduced Diane Ross, Chairperson, Northern Nevada Caregivers Coalition. Ms. Ross said this is a wonderful gesture on behalf of the County because caregivers need to be recognized and honored. She introduced Jeannie and Paul Smith, caregivers. Mr. Smith stated they could not do what they are doing without the Continuum. Ms. Bobba noted the Senior Center would be celebrating caregivers on November 25th at 1:00 p.m.

Sam Dehne, local resident, said this is near and dear to his heart and he is proud of caregivers.

**03-1217 RESIGNATION/APPOINTMENT – WARM SPRINGS CITIZEN
ADVISORY BOARD**

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, Chairman Humke ordered that the resignation of Jeanne Dembenski as an at-large representative on the Warm Springs Citizen Advisory Board (CAB) be accepted and Laurie J. York be appointed to fill the vacancy with the term to expire June 30, 2005.

**03-1218 REQUEST FOR PROPOSALS – PRELIMINARY AND FINAL
DESIGN SERVICES – WATER TREATMENT FACILITY –
HIDDEN VALLEY WATER SYSTEM**

Steve Bradhurst, Water Resources Director, reviewed the staff report dated October 20, 2003, which was placed on file with the County Clerk. He advised that the County's site on Longley Lane is a possible location for the water treatment facility for the Hidden Valley Water System. It is expected that wholesale water rates would be increasing, which the County has no control over; and a treatment facility would provide flexibility. In response to Commissioner Shaw, Mr. Bradhurst said he is not aware of any Federal assistance available, but he would check. He stated there would be additional connections and a connection fee would be imposed to help pay for the cost of the facility. A portion of the arsenic surcharge, which is currently being charged, could also be applied to help pay for the facility. He further said the treatment techniques have not yet been established.

Mr. Bradhurst responded to several questions from Board members concerning the use of Truckee River water rights, Truckee Meadows Water Authority (TMWA), Hidden Valley Well Number Four, and the perchloroethylene (PCE) fee that everyone receiving water from TMWA must pay. He also confirmed the connection would be to the County system and not to the South Truckee Meadows General Improvement District (STMGID) system.

Upon recommendation of Paul Orphan, Engineering Manager, through Steve Bradhurst, Water Resources Director, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza

absent, Chairman Humke ordered that the Department of Water Resources staff be authorized to request proposals from engineering consultants for preliminary and final design services for a water treatment facility proposed for the Hidden Valley Water System. It was further ordered that the Engineering Manager be directed to initiate the consultant selection process, determine a draft scope of work and negotiate a fee schedule with the chosen consultant team.

It was noted the scope of work and the consultant fee schedule would be brought back to the Board for final approval.

03-1219 ACCEPTANCE OF GRANT – NEVADA DEPARTMENT OF HUMAN RESOURCES, DIVISION OF CHILD AND FAMILY SERVICES – DISTRICT ATTORNEY

Upon recommendation of Richard Gammick, District Attorney, on motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried with Commissioner Sferrazza absent, Chairman Humke ordered that the District Attorney's Office be authorized to accept grant funds in the amount of \$149,643 for three years, with a County match of \$12,471 each year, from the Nevada Department of Human Resources, Division of Child and Family Services. The award will expire on September 30, 2006 and the victim advocate hired will provide advocacy to victims of domestic violence and sexually assaulted and abused adults and children.

It was further ordered that the assignment of the following accounts and funds to the District Attorney's budget for the term of the grant be authorized:

Revenue Account	Description	Increase Budget Amount
4301	Federal Contribution	\$49,881.00
Expenditure Account	Description	Increase Budget Amount
7001	Salary/Benefits	\$49,881

It was noted the County would employ the position for the term of the grant period and toward the termination of the grant period, the Board may consider the continuation of this position.

03-1220 AGREEMENT – CITY OF RENO AND TRUCKEE MEADOWS WATER AUTHORITY – TRUCKEE RIVER KAYAK COURSE PROJECT – PARKS

Sam Dehne, Reno resident, stated he supports the Truckee River Kayak Course Project, but does not support the money coming out of the Question 1 funds. He believes the downtown beneficiaries and the casinos should have provided cash support for the project.

County Manager Katy Singlaub clarified that downtown property owners did pledge security for the proposed funding from the Question 1 monies, and the Board did not have the ability to act on the granting of the money from the Question 1 funds until the State issued bonds. The Board did act on it in a timely manner. She said the pledge from the downtown property owners enabled bids to be issued and awarded and construction to begin. She confirmed the public did fund the project from the Question 1 State bond proceeds.

Commissioner Galloway stated he wished there had been a direct contribution from some of the downtown property owners, in addition to a loan. He affirmed this is a worthy project and a good use of the money.

Commissioner Weber said that the media and others have not given recognition to the County for its participation and support of the project.

Upon recommendation of Karen Mullen, Parks and Recreation Director, on motion by Commissioner Shaw, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that an agreement between Washoe County, the City of Reno and the Truckee Meadows Water Authority (TMWA), concerning funds authorized in the November 2002 State Question 1, Parks and Open Space Bond, for the Truckee River Kayak Course Project, in the amount of \$1,500,000, be approved and Chairman Humke be authorized to execute the same.

03-1221 APPEARANCE – INTEGRATED CASE MANAGEMENT PROJECT

Kelsey Piechocki, Vice President, Community Resources and Information Services, United Way; Ken Retterath, Adult Social Services Director; and Gabrielle Enfield, Grants Administrator, presented an overview of the Integrated Case Management Business Plan in Washoe County.

Mr. Retterath summarized Integrated Case Management as a single point entry system servicing persons of all ages with a wide range of human service needs in order to coordinate and collaborate on an interagency level across public and private for-profit and nonprofit provider lines to best meet the wide array of service needs in an efficient and effective manner.

In response to Commissioner Galloway, Mr. Retterath confirmed that part of the Integrated Case Management Business Plan is to work with private agencies to assist them in their service to the public.

Commissioner Shaw invited the presenters to return to a future meeting to share additional information, and Chairman Humke suggested the materials be presented to the Board at a workshop.

4:05 p.m. Commissioner Weber left the meeting.

03-1222 **BILL NO. 1403 – AMENDING WATER ORDINANCE 1189,
SEWER ORDINANCE 1210 & RECLAIMED WATER
ORDINANCE 1190 – DELINQUENT CHARGES ON TAX ROLL**

Bill No. 1403, entitled, "AN ORDINANCE AMENDING WATER ORDINANCE 1189, SEWER ORDINANCE 1210 AND RECLAIMED WATER ORDINANCE 1190, ARTICLE 7, ENTITLED "TIME AND MANNER OF PAYMENT," TO ADD SUBSECTION 7.5A TO PROVIDE FOR THE COLLECTION OF DELINQUENT CHARGES ON THE GENERAL COUNTY TAX ROLL" was introduced by Commissioner Shaw; the title was read to the Board; and direction was given to publish legal notice for final action of adoption.

03-1223 **UPDATE – VARIOUS BOARDS/COMMISSIONS**

Commissioner Galloway reported on fire issues at Lake Tahoe. He stated the Tahoe Regional Planning Agency (TRPA) recently expressed in a workshop that they are in favor of man-made artificial thinning of the forest in the Tahoe Basin. TRPA has come to recognize that the artificial suppression of fires creates an unnatural condition that requires an artificial solution. He said the most recent item that the TRPA accomplished was a resolution in favor of either repealing or modifying the restrictions on the use of mechanical equipment to take excess fuel out of stream environment zones.

Commissioner Shaw summarized a meeting of the School District Bond Oversight Committee that he and Commissioner Galloway attended. He stated this committee is receiving updates from the School District concerning a number of different projects, such as new schools and school renovation. The School District is seeking approval from the committee for bond issues that are forthcoming.

Chairman Humke reported there would be a meeting next week of the Investment Management Committee.

4:10 p.m. The Board recessed.

5:32 p.m. The Board reconvened with Chairman Humke, Vice Chairman Shaw and Commissioner Galloway present.

03-1224 **ORDINANCE NO. 1222 – BILL NO. 1402 – AMENDING CHAPTER
15 - ESTABLISH AUDIT COMMITTEE**

5:30 p.m. This was the time set in a Notice of Public Hearing published in the *Reno Gazette-Journal* on October 31, 2003, to consider second reading and adoption of Bill No. 1402. Proof was made that due and legal Notice had been given.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the hearing was closed.

County Manager Katy Singlaub acknowledged Bill Mikawa, Manager of Internal Audit, and other people who have participated in the development of the new Ordinance. She said the Ordinance will chart future accountability and sets a new standard of government controls and financial management in Washoe County. She expressed appreciation to the elected department heads who all came together and reached a consensus on supporting the Ordinance. She requested the Board's active support for improving and strengthening audit controls over County government.

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioners Sferrazza and Weber absent, Chairman Humke ordered that Ordinance No. 1222, Bill No. 1402, entitled, "**AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY ESTABLISHING THE AUDIT COMMITTEE; PROVIDING FOR THE COMMITTEE'S MEMBERSHIP AND DUTIES; PROVIDING FOR THE WRITING, SUBMISSION, REVIEW AND APPROVAL OF AUDIT REPORTS; PROVIDING FOR THE MANNER OF AUDITING DEPARTMENTS HEADED BY ELECTED OFFICIALS; REVISING PROVISIONS RELATED TO CONTRACTS FOR AUDITS; PROVIDING FOR THE SUBMISSION OF AUDIT SCHEDULES TO THE AUDIT COMMITTEE; ESTABLISHING A PROCESS FOR AUDIT IMPLEMENTATION PLANS AND OTHER MATTERS PROPERLY RELATING THERETO,**" be approved, adopted and published in accordance with NRS 244.100.

* * * * *

There being no further business to come before the Board, the meeting adjourned at 5:36 p.m.

DAVID E. HUMKE, Chairman
Washoe County Commission

ATTEST:

AMY HARVEY, County Clerk
and Clerk of the Board of
County Commissioners

*Minutes Prepared by
Melissa M. Ayrault, Deputy County Clerk*